THE TOP 10 Information Security Tips

Information Security is everyone's responsibility.
It will help protect yourself and the University.

THE UNIVERSITY of EDINBURGH

01 Stay alert
Security threats will try and catch you off guard. Think before you click!

02 Keep software up to date
Turn on automatic updates and keep your devices up to date.

03 Use anti-virus protection
Your device may have other security options as well – use them!

04 Use strong and unique passwords
Don't use the same password everywhere. Make them as long as possible.
Use three or four random words or a password manager can help. See our tips.

05 Backup your data
University data should be stored on backed up University services.
Ensure that your personal data is also backed up safely and securely.

06 Use mobile devices safely
Make sure they are encrypted. Always lock them and be aware of who is around when you unlock them. Never leave them unattended in public.

07 Enable MFA anywhere you can
Combined with a strong password it will make any service more secure.

08 Look out for phishing
Be careful of opening attachments and clicking links in emails or messages.
Always take care with QR codes – look for stickers and fakes.

09 Make sure data is sent securely
Use the University VPN on public WiFi and to make any network more secure. Encrypt data being shared and be careful who it is sent to.

10 Stay informed
For additional information and advice visit: **infosec.ed.ac.uk**

Think Before You Click!

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infosec.ed.ac.uk/contact